

MINUTES

Meeting: Royal Wootton Bassett and Cricklade Area Board
Place: Purton Village Hall, Station Road, Purton, SN5 4AJ
Date: 9 October 2024
Start Time: 6.30 pm
Finish Time: 8.26 pm

Please direct any enquiries on these minutes to:

Matt Hitch (Democratic Services Officer), (Tel): 01225 718059 or (e-mail) matthew.hitch@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Allison Bucknell (Chairman), Cllr Jacqui Lay (Vice-Chairman), Cllr David Bowler, Cllr Mary Champion and Cllr Nick Dye

Wiltshire Council Officers

Andrew Jack – Strategic Engagement and Partnership Manager
Jane Deeley - Road Safety Education Manager
Dom Argar – Assistant Multimedia Officer
Matt Hitch – Democratic Services Officer

Total in attendance: 26

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
52	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Steve Bucknell • Lyneham and Bradenstoke Parish Council • Angela Jensen, Vice-Chairman of Cricklade Town Council • Stevie Palmer – Community Care Group • Alexa Davies – Engagement and Partnerships Lead • Mark Hopkins – Clerk at Royal Wootton Bassett Town Council
53	<p><u>Minutes</u></p> <p>On the proposal of Cllr Nick Dye, seconded by Cllr David Bowler, it was resolved to make the:</p> <p>Decision</p> <p>To approve the minutes of the meeting held on 26 June 2024 as a true and correct record.</p>
54	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
55	<p><u>Chairman's Updates</u></p> <p>The Chairman noted that Wiltshire Council's Cabinet had recommended to Full Council that the Wiltshire Local Draft Plan was submitted to the Secretary of State for Housing, Communities and Local Government.</p>
56	<p><u>Information Items</u></p> <p>The Chairman referred the Area Board to the following written and online updates:</p> <ul style="list-style-type: none"> • Community First, pg. 15-20 • Healthwatch Wiltshire Annual Report - online • Update from BSW Together (Integrated Care Board), pg. 21-23 • Neighbourhood Crime Figures online • Wiltshire Council's online Consultation Portal • Wiltshire Council Information Items: <ul style="list-style-type: none"> ○ FACT Family Help Project, pg. 25-26 ○ FACT Transitional Safeguarding, pg. 27-28 ○ Wiltshire Youth Council, pg. 29-30

	<ul style="list-style-type: none"> ○ Cost of Living Update, pg. 31-32
57	<p><u>Spotlight on Parishes and Partners</u></p> <p>Written updates were available in the agenda pack from:</p> <ul style="list-style-type: none"> ● Wiltshire Police, pg. 33 – 41 ● Wiltshire and Swindon Road Safety Partnership, pg. 43 – 53 ● Neighbourhood Watch Youth Advisory Group, pg. 55-56 ● Purton Parish Council, pg. 57-59 ● Cricklade Town Council, pg. 61-62 ● Household Support Fund – Purton Community Fridge, pg. 63 <p>The following partners also provided verbal updates:</p> <p><u>Wiltshire Police</u></p> <p>Inspector Scott Anger and Sergeant James Osment gave an update on behalf of the neighbourhood police team. Points included:</p> <ul style="list-style-type: none"> ● Both the Inspector and Sergeant were new to the area and looked forward to getting to know the local community. ● Police Constable (PC) Lucy Wright had been replaced in the team by PC Mike Gassner, two days before the Area Board. ● The neighbourhood team had held several engagements in the local area, listed on page 36 of the agenda pack. ● Inspector Anger noted that community engagement events were always advertised online in advance; forthcoming engagements were listed on page 37 of the agenda pack. ● The police preferred to attend events organised by other groups as they tended to get higher attendance than at standalone police events. ● The number of crimes in the local area between 1 July and 20 September were 35.4 percent lower than the equivalent period in 2023. The number of recorded incidents in that time was down by 22 percent on the equivalent period in 2023. ● An investigation was ongoing into a fatal road traffic incident in Bushton and support was being provided to the local community. ● The neighbourhood team were looking to help establish more Community Speed Watch (CSW) teams in Royal Wootton Bassett and the surrounding villages. <p>During the discussion, the following points were made:</p> <ul style="list-style-type: none"> ● The Area Board thanked the Inspector and Seargent for their updates. ● Mark Clarke, Chairman of Cricklade Town Council, thanked the police for

supporting their local CSW and asked them to continue their good work. He also noted that the town council had invested in two new Speed Indicator Devices (SIDs).

- A police response team and housing association were tackling antisocial driving in Ridgeway Farm.
- Purton Co-op was burgled on 27 August when cash and alcohol were stolen. The burglary was part of a national trend of Co-ops being targeted in rural areas. An investigation was ongoing, and the shop had been able to open the next day.
- The neighbourhood team were working alongside schools in Purton to tackle antisocial parking. Inspector Anger said that he would welcome information about specific locations where the antisocial parking was taking place.
- In response to a query about whether there had been an improvement in the prosecution rate for crimes classified as 'violence against the person', Inspector Anger stated that, although he did not have statistics available about specific types of crimes, the overall prosecution rate in Wiltshire was 16.9 percent and it was 26.3 percent in the Royal Wootton Bassett area. It would be possible to email the neighbourhood team to request a more detailed breakdown of the figures.
- Local resident, Jason Cook, asked whether it would be possible to have statistics about prosecution rates included in future agenda packs.
- The Chairman noted that Chief Constable Catherine Roper was scheduled to attend the next Area Board and that it would be possible to submit questions in advance.

Spurgeons Children's Charity – Family Hubs

Community Family Navigator, Lily Guppy, gave an update about Family Hubs, points included:

- Wiltshire Council had commissioned Spurgeons to provide parental and family support services for children and young people aged 0-19, or up to 25 with Special Educational Needs or Disabilities (SEND).
- Family Hubs had been introduced to replace Children's Centres. The aim of introducing Family Hubs was to enable families, children and young people to access the right help at the right time through a coordinated approach to prevention and early intervention.
- There were three main workstreams, outreach support, parenting and navigation.
- Families could either self-refer or be referred by a professional to the outreach service. The family would then be allocated a support worker who would visit them in their home.
- The parenting workstream would be delivered through the main hubs in the Family Hub Scheme, County Hall in Trowbridge, Monkton Park in Chippenham and Five Rivers in Salisbury. Parenting services could also

be accessed online or via schools.

- As part of the navigation service, family navigators, such as Lily, would provide one off support, meet families in the community and help to signpost them to services. The team had just recruited a new part time family navigator and planned to appoint another part time officer soon.
- Spurgeons were keen to carry out more work in the Area Board's area.
- In addition to their three main hubs, they provided drop-in services at other 'spoke hubs', including at Cricklade Leisure Centre.
- The Community Family Navigator had visited St Mary's CE Primary School in Purton on 8 October to carry out an engagement event.

During the discussion, the following points were made.

- The Area Board thanked the Community Family Navigator for her update.
- It was noted that the intention of the new model was to focus on prevention and continuity of support. The Community Family Navigator confirmed that the Children's Centres that the Family Hubs had replaced only focussed on children up to the age of five, whereas, under the new model, support could be provided up to 19 (or 25 with SEND).
- Spurgeons had been commissioned by Wiltshire Council to provide the new service for an initial period of two years. If the new hubs were successful, then the contract would then be extended for a further five years.
- The buildings used to operate Children's Centres were now available to Wiltshire Council for other uses.
- In response to a query about how often services would run from Cricklade, the Community Family Navigator explained that it would depend on demand and viability. The aim was to run bi-weekly sessions which the same member of staff would attend. It was anticipated that sessions would be up and running in Cricklade by December.
- In the longer term, Spurgeons also wanted to run sessions in Purton and Lyneham.
- The Vice-Chairman reported that Wiltshire Council's Children's Select Committee, the overview and scrutiny committee that oversaw children's services in the county, had received an update about referral levels to Family Hubs in November and would continue to monitor the situation.
- There was a temporary closure of outreach introductions to Family Hubs after 23 August, due to the high level of demand for the service, but they were now accepting referrals again.
- Part of the Community Family Navigator's role was to promote the new service.

Road Safety Education Programmes for Schools

Wiltshire Council's Road Safety Education Manager, Jane Deeley, gave a

presentation about road safety education in Wiltshire's schools. Points included:

- The Bikeability scheme replaced the former cycling proficiency scheme in 2007 and was governed by a charity called the Bikeability Trust.
- There were three different levels of Bikeability training, each targeted at a different age group. The focus was on getting children up to level two, where they were able to train on public roads.
- The majority of Bikeability training took place in primary schools, although they did also work with secondary schools.
- Bikeability training was provided free of charge to children, over 3,000 of which had benefitted from the training in Wiltshire during the 2023/24 academic year. The government's target was for 80 percent of year six pupils to take part in the training.
- Some funding was available to help secondary school age children that had not previously learnt to ride.
- Scootability, training on scooters, was another service run by Wiltshire Council that could be purchased by primary schools. Around 800 children had accessed this service over the last year. Schools could use PE funding to pay for Scootability training as it was a form of physical activity.
- Every school in the Area Board's area had taken part in Bikeability training, with the exception of Wootton Bassett Infants' School, as their pupils were too young. Bradon Forest School had not participated in 2023/24, so the Bikeability team were keen to work with them in future.
- The Road Safety Education Manager had started helping with cycling proficiency instruction when she was just nine years old. She appealed for people that might be interested in becoming Bikeability instructors to contact her. She noted that it was an enjoyable part time role, and they had recruited people from a range of backgrounds including in the police, the military and healthcare.
- Bikeability instructors were all self-employed contractors, qualified to a nationally set standard and had all undergone DBS checks. Anyone interested in becoming an instructor could contact bikeability@wiltshire.gov.uk.

During the discussion, points included:

- The Area Board thanked the Road Safety Education Manager for her presentation.
- It was confirmed that the job of Bikeability instructor was a paid role. Typically, the instructors worked around three days per week, but there was some flexibility. Wiltshire Council also employed four office-based support staff to help the team.

Wiltshire Road Safety Partnership

Perry Payne from Wiltshire Road Safety Partnership gave an overview of their work to improve road safety. Points included:

- They were a multi-agency partnership working across three main workstreams, engineering, education and enforcement.
- The areas of focus of the different organisations within the partnership were outlined.
- Wiltshire Police were upgrading the data system used to report road traffic collisions. This data was utilised to undertake “cluster analysis” to identify sites where collision reduction measures might be effective.
- For every road traffic accident causing a serious injury there were 12 that did not.
- Town and parish councils could contact the Area Board’s Local Highways and Footpaths Improvement Group (LHFIG) to apply for traffic surveys to be undertaken.
- Education about road safety was key as, in 2017, 27 percent of people that died in cars on the road were not wearing a seatbelt.
- Dorset and Wiltshire Fire and Rescue Service had helped to deliver the Safe Drive Stay Alive presentation to 5,000 students and the Survive to Drive presentation to 4,500 military personnel.
- Thanks were given to Community Speed Watch (CSW) volunteers who played a role in educating drivers and informing enforcement activity. Drivers repeatedly speeding could receive up to three advisory letters.
- Between July 2020 and 22 August 2024 there had been 355 watches carried out leading to 5,438 letters being sent in the Area Board’s area.
- The Police and Crime Commissioner’s office funded three Community Speed Enforcement Officers. Between 1 January 2023 and 22 August 2024, they had been active in 85 locations in the Royal Wootton Bassett and Cricklade area and were responsible for sending people on 676 speed awareness courses and sending five people to court.
- Wiltshire Police’s Road Policing Unit focussed on a number of different aspects of road safety including weight limits, driving without an MOT and tachograph issues (breaches of driver rest time regulations). Between May and July 2024 1,551 tickets had been sent to motorists for numerous road related offences.
- Crossing roads whilst looking at ‘phone screens was an increasing risk to pedestrian safety.

During the discussion, points included:

- The Area Board thanked Mr Payne for his update.
- Jason Cook from Royal Wootton Environment Trust said that he would welcome further information in the pack about improving safety for

cyclists. He noted that a recent survey in Royal Wootton Bassett had identified that concerns about safety were the main factor deterring people from cycling in the town.

- Wiltshire Council's Road Safety Education Manager explained that they did publicise safety through Operation Close Pass, to educate drivers about the need to allow a sufficient gap when overtaking cyclists.
- Mr Payne explained that cyclists wearing cameras could submit images or videos online through a programme called [Operation Snap](#). 147 prosecutions had taken place in Wiltshire using camera footage submitted by road users through Operation Snap so far.
- Cllr David Bowler asked a question about whether traffic surveys took account of fluctuation in the levels of traffic at different times. Mr Payne explained that measures were taken to ensure that the surveys took place during normal traffic conditions, for example by not completing them during school holidays. Traffic surveys were also broken down into different time windows to reflect the varying levels of traffic. He noted that if a traffic survey did not identify that further enforcement action was required by specialist officers, then it would still be possible for the neighbourhood team to support speed watches if the speed limit on the road was not above 40 miles per hour.
- Wiltshire Council's Road Safety Education Manager noted that traffic surveys used the eighty fifth percentile of speed to assess whether enforcement was required, rather than the average.

Broad Hinton and Winterbourne Bassett Parish Council

Adam Gilmore, Vice-Chairman of Broad Hinton and Winterbourne Bassett Parish Council, gave an update about plans to reestablish a community store and the progress towards the village's emerging neighbourhood plan. Points included:

- Their emerging neighbourhood plan, in development since 2022, was at regulation 14 stage, so they would be asking for feedback, including from neighbouring parishes.
- The community shop had closed around eight years ago, so the parish council were working with a charity, that helped local enterprises, to develop a business plan for a community owned replacement [store](#).
- They had received help from Business Fit for Future and planned to open the community shop in 2025. The shop would be not-for-profit and would be run by volunteers. The intention was to sell a range of locally sourced products.

Strategic Engagement and Partnerships Manager, Andrew Jack, suggested that the parish council contact him to discuss support that Wiltshire Council could potentially offer.

	<p><u>Tockenham Parish Council</u></p> <p>Diana Kirby, Chairman of Tockenham Parish Council explained that they had recently been hit by flooding and were receiving valuable support, including from a former member of the armed forces.</p>
58	<p><u>Our Community Matters</u></p> <p>Updates were provided by lead members.</p>
59	<p><u>Community Area Action Plan</u></p> <p>The Strategic Engagement and Partnerships Manager (SEPM), Andrew Jack, reminded the Area Board that they had considered the findings of the Community Area Joint Strategic Needs Assessment (CAJSNA) and a corresponding survey, at their previous meeting. He reported that the Area Board had been using the findings from the CAJSNA and community survey to develop an action plan for the remainder of the financial year. He then gave a brief overview of some of the key goals within the draft plan, including:</p> <ul style="list-style-type: none"> • To reestablish a youth forum to support local groups to provide youth services to the community, including in rural areas. • To deliver another youth festival including a range of activities. • To reestablish an environment forum and work closely with Royal Wootton Bassett Environment Trust to promote active travel. • To host an environment fair to bring together different groups. • To publish an update to the community directory. • To run a Techie Tea Party to help older and vulnerable people to improve their IT skills. • To support carers to sign up for the new online ID cards. • To provide career advice and establishing business networks in the area. <p>The Area Board were then invited to ratify their action plan for the forthcoming year.</p> <p>In response to a query about how the community directory would be kept up to date, given that it was planned to print it, the SEPM explained that the Engagement and Partnerships Lead, Alexa Davies, was working with a care provider called Home Instead, who would produce and update it.</p> <p>On the proposal of the Chairman, seconded by Cllr David Bowler, it was resolved to make the:</p> <p>Decision</p> <p>To appoint lead members to, the following priority areas and their</p>

	<p>associated working groups:</p> <p><u>Youth Engagement and Positive Activity Opportunities</u></p> <ul style="list-style-type: none"> • Royal Wootton Bassett and Cricklade Youth Forum – Cllr Allison Bucknell <p><u>Older People</u></p> <ul style="list-style-type: none"> • Community Care Group – Cllr Mary Champion and Cllr David Bowler <p><u>Environment</u></p> <ul style="list-style-type: none"> • Royal Wootton Bassett and Cricklade Environment Group – Cllr Jacqui Lay <p><u>Economy</u></p> <ul style="list-style-type: none"> • Career Advice for Young People – Cllr Allison Bucknell • Business Advice – Cllr Nick Dye • Household Economy – Cllr Mary Champion
60	<p><u>Youth Forum</u></p> <p>The Chairman reported that the Area Board were discussing potential dates to hold youth engagement events. She also highlighted that Wiltshire Council were working on a county wide youth strategy, with input coming from its overview and scrutiny committees.</p> <p>In response to concerns from the Chairman of Cricklade Town Council, Mark Clarke, that Wiltshire Council was not spending all of the Youth Grant funding allocated to Area Boards, the Area Board Chairman noted that part of the role of the emerging youth strategy was to identify the activities on offer across the county. She explained that grants were available for seed funding and to support one off events, but not for the continuous core funding of services. It was possible that the grant criteria might be reviewed as part of the wider youth strategy in development.</p> <p>The Vice-Chairman highlighted that Wiltshire Council’s Children’s Select Committee would oversee and scrutinise the delivery of the strategy to make sure that it reflected the needs of harder to reach young people.</p>
61	<p><u>RWB and Cricklade Environmental Forum</u></p> <p>The Vice-Chairman explained that she was keen to work with local environmental groups to develop plans. She reported that she had accompanied Cllr Mary Champion to Sustain Farm Shop to learn about how they were growing food and to talk about different visions for sustainable living. She then</p>

provided some comments about a range of environmental issues including flooding and packaging. Points included:

- The Vice-Chairman had attended the [Operational Flood Working Group](#) for the north of the county. The group had heard from a company able to map the likely sources of local floods for a fee of a few thousand pounds.
- Section 19 of the Flood and Water Management Act 2010 required Lead Local Flood Authorities, such as Wiltshire Council, to investigate flooding incidents and then publish a report on the results of the investigation. Wiltshire Council had carried out investigations following recent events, including Storm Babet and Storm Henk.
- The government had introduced an Extended Producer Responsibility scheme for packaging, which commenced in April 2024 and required producers of packaging to pay fees based on the type and amount produced. Some of the fees would ultimately be allocated to local authorities, including Wiltshire Council, to reflect the costs they incurred from collecting and managing waste packaging. This change was being incorporated into the [action plan](#) for Wiltshire Council's Household Waste Management Strategy.

She then invited the public to share their environmental priorities with her.

During the discussion, points included:

- Thanks were given to Cllr Steve Bucknell for his work in chairing the Royal Wootton Bassett and Cricklade Environment Forum.
- Jason Cook from Royal Wootton Bassett Environment Trust said that he would welcome further communication from the Area Board about the Wiltshire Local Nature Recovery Strategy. The Chairman offered to find out further information and highlighted that consultation opportunities had been advertised through Wiltshire Council's communications [network](#) as well as in the press and on social media.
- The Strategic Engagement and Partnerships Manager, Andrew Jack, also highlighted that two short briefing notes about the Local Nature Recovery Strategy had been attached to the Area Board's agendas in March and June. He reported that he had held conversations with the strategy officer for the scheme and she had been excited about using Area Boards as a vehicle for consulting with communities about the plan. Although that had not happened in the autumn, it was anticipated that there would be future opportunities for public input.
- Mark Clarke, Chairman of Cricklade Town Council, noted that Wiltshire Council were asking for views about a mapping exercise to identify sites for nature improvement projects. A further public consultation would take place.

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[RWB&C Community Care Group](#)

Cllr David Bowler referred to the Area Board to the report included on pages 67-

	<p>69 of the agenda pack. He highlighted that the Community Care Group had discussed setting up a new community fridge in Royal Wootton Bassett and that he hoped it would be possible to start running the fridge in the new year.</p>
63	<p><u>Economy</u></p> <p><u>Career Advice for Young People</u></p> <p>The Chairman stated that she would hold conversations with local schools.</p> <p><u>Business Advice</u></p> <p>It was reported by Cllr Nick Dye that grants, advice and energy efficiency surveys were available for small businesses through the Wiltshire Towns Programme. Further information was available in Agenda Supplement 1.</p> <p>He also noted that he was keen to establish whether there was sufficient demand in the Area Board's area to establish a chamber of commerce. His predecessor, Cllr Bob Jones MBE, had investigated the possibility of establishing a chamber of commerce in Cricklade but there was insufficient critical mass in the town to set one up. Cllr Dye explained that Warminster had a successful chamber of commerce, so he would be keen to replicate this in the Area Board's area.</p> <p><u>Household Economy</u></p> <p>The Strategic Engagement and Partnerships Manager, Andrew Jack, reported that the government had decided to extend the Household Support Fund scheme. He explained that the money was distributed through Wiltshire Council and could be put towards free, or subsidised, food.</p>
64	<p><u>Community Safety Forum</u></p> <p>The Chairman reported that the Community Safety Forum had held some very interesting recent meetings, as listed on page 75 of the agenda pack. She stated that their next update would be on 11 October when they would hear from the National Farmers' Union.</p>
65	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Area Board then considered the recommendations arising from the Local Highway and Footway Improvement Group (LHFIG) meeting of 11 September 2024.</p> <p>The Chairman was pleased that significant progress had been made with dropped kerb projects.</p> <p>Jason Cook asked whether the footway improvements proposed under 11-24-13</p>

	<p>would enable use by people in mobility scooters. The Chairman said further information could be provided outside of the meeting.</p> <p>On the proposal of the Chairman, seconded by Cllr David Bowler, it was resolved to make the:</p> <p>Decision</p> <p>To approve the following recommendations:</p> <ol style="list-style-type: none"> 1. 11-24-22 Cricklade Town Centre sign review – To note an increase in cost from the original estimate of £3,855.59 to £4,604.54, (a difference of £748.95). The LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90 2. 11-24-16 - Greenhill Crossroads, Lydiard Millicent – Proposed relocation of 30 speed limit terminal point, village gates x 2, signs and road markings. Allocate £8,000.00 (25 percent contribution from Lydiard Millicent Parish Council = £2,000.00) 3. 11-24-25 A3102 Calne Road / Preston Lane Mini RDBT - Options 1 including High Friction surfacing, changes to road markings and sign improvements. Allocate £8,000.00 (25 percent contribution from Lyneham Parish Council = £2,000.00) 4. 11-24-13- C414 Hook Street to Coped Hall RDBT - Topological survey for footway improvement work. Allocate £6,960.00 (100 percent contribution from Lydiard Tregoze Parish Council = £6,960.00) 5. 11-23-15 - Manor Hill (North of Manor Hill Farm) Purton - Kerbing and carriageway work with ‘road narrows’ warning signs (x 2). Note Temporary Road closure required for approx. 1 week. Allocate £6,000.00 (25 percent contribution from Purton Parish Council - £1,500.00) 6. 11-24-17 - B4696 Braydon Road (Includes Lydiard Millicent and Purton Parishes). Sign and road marking improvements on B4696 Braydon Road. Allocate £5,500.00 (12.5 percent contribution Lydiard Millicent PC = £687.50, 12.5 percent contribution Purton PC = £687.50) <p>Total allocation request - £35,423.90, less third-party contributions of £13,835.00 = £21,588.90</p> <p>Further information on the LHFIG process can be found here.</p>
66	<p><u>Funding Applications</u></p> <p>The Area Board noted the budgets remaining for allocation at the meeting and heard from representatives in attendance who gave a brief overview of, and were questioned about, their projects.</p> <p>Community Area Grants</p>

i. Royal Wootton Bassett Arts Festival Requesting £500 Towards Phase 1c

Representatives thanked the Area Board for their previous grant. They explained that safeguarding prevented them from using personal 'phones to take photographs to promote the festival. Group 'phones would allow them to promote their events and accept non-cash payments in their café.

On the proposal of the Chairman, seconded by Cllr Mary Champion, it was resolved to make the:

Decision

To award Royal Wootton Bassett Arts Festival £500 towards Phase 1c

Reason: The application met the Community Area Grant Criteria 2024/25.

ii. Cricklade Bowls Club Requesting £500 Towards a Metre High Fence

It was explained that the club had around 80 members between the ages of 45 and 80. The fence would separate the club from residential properties and also prevent dogs from entering the bowling green. It was confirmed that hedgehog holes would be made in the fence.

During the discussion, it was noted that it was a dog owner's responsibility to ensure that they did not trespass. It was emphasised that the fence would have wider benefits, such as enhancing the appearance of the club.

On the proposal of Cllr Nick Dye, seconded by Cllr Champion, it was resolved to make the:

Decision

To award Cricklade Bowls Club £500 towards a metre high fence.

Reason: The application met the Community Area Grant Criteria 2024/25.

Older and Vulnerable Adult's Grants

	<p>iii. <u>Wiltshire Music Centre Requesting £1,500 Towards Celebrating Age Wiltshire</u></p> <p>Pat, a volunteer at Celebrating Age Wiltshire, explained that they had provided 12 activities in the Area Board's area between September 2023 and August 2024. The events tackled isolation, as they allowed the 618 people that had attended to socialise.</p> <p>On the proposal of the Vice-Chairman, seconded by Cllr Champion, it was resolved to make the:</p> <p>Decision</p> <p>To award Wiltshire Music Centre £1,500 towards Celebrating Age Wiltshire.</p> <p><i>Reason: The application met the Older and Vulnerable Adult's Grant Criteria 2024/25.</i></p> <p>Delegated Funding</p> <p>The Area Board noted the following funding award which had been made between meetings under the Strategic Engagement and Partnership Manager's Delegated Funding Process, due to a matter of urgency:</p> <p>Toucan Café self-help group were awarded £250 towards running costs.</p> <p>The Chairman stated that the Area Board would welcome creative applications for Youth Grant funding.</p> <p>Information links: Area Board Grants and Grants Criteria</p>
67	<p><u>Get it Off Your Chest</u></p> <p>The Chairman took the opportunity to wish the Vice-Chairman a happy birthday.</p> <p>Jason Cook requested a response to a question that he had submitted for the Area Board's Highways Matters event. The Chairman offered to make further enquiries.</p>
68	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
69	<p><u>Close and Future Meeting Dates</u></p>

Future meeting dates were confirmed as:

6:30 – 8:30pm with networking from 6.00pm

- 11 December 2024 – Cricklade Town Hall
- 12 March 2025
- 20 May 2025 (Extraordinary meeting on the rise of Full Council, not before 11am)
- 18 June 2025
- 24 September 2025
- 26 November 2025
- 4 March 2026

The Chairman reminded the Area Board that Chief Constable Catherine Roper would be attending their next meeting.

Meeting details, Agendas and minutes can be viewed [here](#).

Road Safety Education programmes for schools

Walk Safe

- Pedestrian training in primary schools
 - Year 1 (5-6 yrs)
 - Year 3 (7-8 yrs)
 - Year 6 (10-11 yrs)
- Mix of classroom discussion & practical training
- Free to all schools
- Delivered by road safety instructor team
- Over 8000 children trained last year



Road Safety Education programmes for schools

Scootability

- Primary schools
- Available to all year groups
- 1-hour session, groups of ~15
- Focus on balance & control skills & responsible scooter use
- Delivered by Road Safety Officer
- Traded service - £6.34 per child
- Over 800 children trained last year



What is Bikeability?

- Introduced in 2007
- The national cycle training programme, supported and funded by Active Travel England on behalf of the UK Government
- Governed by The Bikeability Trust.
- Delivered by professional, nationally qualified and DBS-checked instructors.
- All training providers must be registered and follow national guidance.

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All Bikeability training teaches riders to make independent decisions and practice safe and responsible cycling through:

- Making good and frequent observations
- Choosing and maintaining the most suitable riding positions
- Communicating intentions clearly to others
- Understanding priorities on the road, particularly at junctions.





Bikeability Level 1 helps children become more skilled and confident in riding their bikes in the playground and gets them ready for cycling on the road.

- **Maintain their cycle:** make sure their ride is in good condition and make simple repairs.
- **Glide:** smooth, calm and collected.
- **Control their bike:** including setting off, cruising, slowing down, braking and stopping.
- **Pedal:** without feeling wobbly or out of control, even if riding one-handed.
- **Be aware of their surroundings:** looking behind and turning around obstacles.

Riders must be able to ride a bike already (pedal and glide) to take part in this training.





Bikeability Level 2 aims to improve riders' skills and confidence for cycling on local roads and simple junctions without too much traffic.

- **Start and stop** with more confidence.
- **Pass stationary vehicles** parked on a road.
- **Understand the road:** signals, signs and road markings.
- **Negotiate the road:** including quiet junctions, crossroads and roundabouts.
- **Share the road** with other vehicles.

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All the riders will have to show they can do everything at Bikeability Level 1 before they can go on the roads.





Bikeability Level 3 prepares riders to ride in more challenging road and traffic situations., such as busier streets, queuing traffic, complex junctions and roundabouts.

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- **Use the best riding position** for any situation
- **Ride alongside other cyclists**
- **Ride on more complex roads.** This might include busier roads, more complicated junctions or faster roads with speed limits above 30mph.
- **Negotiate more complex roads.** For example, junctions controlled by traffic lights, multi-lane roads or cycle lanes.
- **Respond confidently** when a situation changes. For example, when a vehicle pulls out in front of you.



Road Safety Education programmes for schools

Bikeability

- ‘Cycling Proficiency for the 21st century’
- 3 levels:
 - Level 1 – off road, basic skills
 - Level 2 – quiet roads
 - Level 3 – more complex road situations
- Delivered to National Standards
- Subsidised by Government grant with top-up funding from schools as Traded Service
- 3324 pupils trained at L1&2, and 85 at L3 last school year



“Every child should be able to participate in Bikeability”

Active Travel England has set this target at 80% of Year 6 pupils.

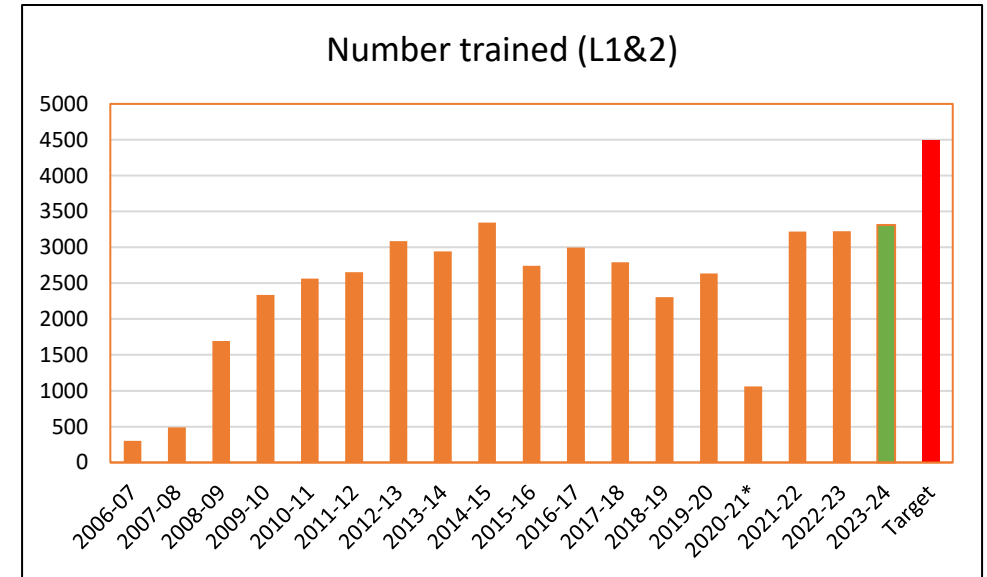
- **Does your local school host Bikeability each year?**
- **What % of pupils/students take part?**
- **What can we do to support take-up of training at the school?**



2023-24 academic year

Month	Level 1/2 booked	Level 1/2 delivered	Level 3 booked	Level 3 delivered	LTR delivered
2023	1248	1144			1
Sep	383	343			
Oct	325	291			
Nov	422	393			
Dec	118	117			1
2024	2401	2168	86	85	37
Jan	185	179			
Feb	167	157			
Mar	439	410			
Apr	149	138	53	53	13
May	296	255			17
Jun	729	642			1
Jul	430	385	18	18	5
Aug	6	2	15	14	1
Grand Total	3649	3312	86	85	38

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Schools by Area Board	NOR (Oct 23)	Approx no. Y6	No delivered 2022-23	No delivered 2023-24	%Y6 delivered 23-24	Average % FSM
RWB & Cricklade	5324	360	202	201	56%	9.3%
Bradon Forest School (142316)	913		26	0		12.5%
Broad Hinton CE Primary School (126305)	73	14	11	14	100%	5.6%
Broad Town CE Primary School (126306)	58	5	14	3	60%	8.9%
Cricklade Manor Prep (126533)	230		0	22		0.0%
Longleaze Primary School (126262)	254	37	0	24	65%	14.5%
Lydiard Millicent CE Primary School (142293)	166	21	21	17	81%	5.0%
Lyneham Primary School (135177)	335	41	0	0	0%	5.6%
Meadow Bridge School (149026)	12		0	0		0.0%
Noremarsch Junior School (146421)	233	60	57	34	57%	14.6%
Ridgeway Farm CE Academy (142321)	214	30	21	24	80%	10.7%
Royal Wootton Bassett Academy (136911)	1720		0	0		11.6%
St Bartholomew's Primary Academy (141142)	378	60	35	42	70%	19.4%
St Mary's CE Primary School & Nursery, Purton (126350)	343	58	0	0	0%	13.3%
St Sampson's CE Primary School (126317)	287	34	17	21	62%	7.3%
Wootton Bassett Infants' School (126235)	108		0	0		10.4%
Grand Total	5324	360	202	201	56%	9.3%

Maximising Bikeability take-up

We share Government's ambition for every child to have the opportunity to participate.



No suitable or roadworthy cycle?

- We have loan cycle(s) available
- Set up a fleet/bike library at school or in community
- Make links with local bike schemes and charities
- Run a 'Dr Bike' session with a local mechanic – bike checks and basic maintenance

Child unable to ride?

- Set up 'Learn to Ride' sessions for individuals/small group
- Consider balance bike training in KS1 PE – we have bikes schools can borrow

Maximising Bikeability take-up



Child with additional needs?

- Speak to instructor about extra support. Funding is available.
- Share SEND info with instructor to fully support pupil to access on-road training
- Provide usual 1-2-1 support for training, as in classroom
- Invite parent/carer to participate
- Investigate available adapted cycles

We can overcome most barriers but need plenty of notice!

Instructor recruitment

All Bikeability instructors in Wiltshire are self-employed contractors.

They:

- are qualified to national standards and registered with the Bikeability Trust/DfT
- are subject to safer recruitment processes, including interview, positive references and Right to Work in the UK checks.
- must undergo enhanced DBS checks and safeguarding training every 3 years
- hold a recognised First Aid qualification, renewed every 3 years



We currently have 26 active instructors spread across the county, although most work part-time.

We are looking to recruit more, especially in the north of the county. Anyone interested should contact us at bikeability@wiltshire.gov.uk



roadsafetyeducation@wiltshire.gov.uk

bikeability@wiltshire.gov.uk



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<https://rightchoice.wiltshire.gov.uk/RoadSafetyEducation>

<https://rightchoice.wiltshire.gov.uk/Bikeability-resources>

